



GUAM SOLID WASTE AUTHORITY  
BOARD OF DIRECTORS' MEETING

April 29, 2015

11am – 12pm

Guam Department of Public Works

Director's Office Conference Room

Minutes

**I. Call to Order**

The Guam Solid Waste Authority Board of Directors' meeting was called to order by Interim Chairman, Andrew Gayle, at 11:07am.

**II. Roll Call**

**Board Members:**

Andrew Gayle

Interim Chairman

Jonathan Denight

Interim Vice Chairman

Alexandra Taitano

Board Member

Joseph Duenas

Board Member

**Management & Staff:**

David Manning

GBB Receiver via phone

Chace Anderson

GBB Receiver, Operations Manager

Alicia Fejeran

GSWA Customer Service Supervisor

Keilani Mesa

GSWA Customer Service

Roman Perez

GSWA Operations

**Guests:**

Georgette Concepcion

GSWA Board Legal Counsel

George Castro

Court Reporter

Rose Castro

Court Reporter

Sandra Miller

Governor's Office

**III. Approval of Minutes**

Joseph Duenas requested that the minutes clarify his recommendation to have the temporary employees become limited term appointments only if time was an issue. Alexandra Taitano requested that the venue of the meeting be corrected. The approval of the minutes for the meeting held on April 8, 2015 was tabled subject to the corrections.



#### **IV. Unfinished Business**

##### **a. Sub-Committee Reports**

###### **i. GSWA General Manager Search**

The sub-committee presented a handout of the job announcement for the Board's review. Georgette Concepcion, the Board's Legal Counsel, will send a draft of the job announcement to Chace Anderson so he may add his comments and suggestions. The Board and Receiver discussed the salary for the positions, but a salary range was not set.

###### **ii. GSWA CFO Search**

The sub-committee presented a handout of the CFO job announcement for review. The Board and Receiver discussed the transition of the agency's accounting system from the Department of Administration to an independent accounting system. Receiver Representative, David Manning, informed the Board that the Receiver has no plans of changing the arrangement they have with the Department of Administration and that if the Board wishes to transition to an independent accounting system later that it would be the Board's choice. He stated that he does not suggest that a change be made, and that he does not know of any requirement for autonomous agencies to have an independent accounting system. Board member, Joseph Duenas, advised the Board that the Board has an obligation to make a decision regarding the transition of the accounting system. Board Vice Chair, Jonathan Denight, suggested that this can also be delegated to the CFO to look into once hired.

The Board and Receiver also discussed possible websites to post the job announcement. The Board decided to choose about five places to post the announcement. A salary range was also discussed, but was not decided. Chace Anderson suggested that the job announcements be sent to him and Mr. Manning for their input.

A proposed timeline for the CFO hire was also presented. Mr. Manning reminded the Board that the court approved transition timeline would be changing due to the April 20, 2015 Court Order. Chairman, Andrew Gayle, advised the sub-committee to choose a preferred date to hire the GM and CFO and work backwards.

###### **iii. GSWA Board of Directors Rules and Regulations**

Georgette Concepcion stated that the Rules and Regulations were submitted to the Attorney General's Office on April 8, 2015. Georgette Concepcion stated that the board is pending the review from the AG's Office. Once it is approved, it will have to be sent to the Governor's Office for their review and approval. After, it will go to



the Legislative secretary. Andrew Gayle instructed Georgette to follow up with the AG and have a written response.

**b. Rate Model**

The board asked David Manning when he will have an updated rate model ready for their review. David Manning informed the board that he will be able to work on the Rate Model after the next court hearing provided that he doesn't have other things that intervene with time. Mr. Manning stated that he will probably need at least three months to complete the rate model. Jonathan Denight asked if David Manning has financial forecasts moving forward. Mr. Denight asked if Manning thought the current rate structure was obsolete. Mr. Manning informed the board that he thinks some things need to be updated but that the current structure is not obsolete.

**V. New Business**

**a. Court Order issued on April 20, 2015**

Andrew Gayle informed David Manning that he will send him a cost proposal for Georgette to help the board analyze the recent court order and draft a response. David Manning stated that he is skeptical in the board having Georgette drafting a response to the order, and he personally does not think it is necessary to have her draft a response or require her to look into the report.

Chace Anderson explained to the board the operational standpoint on the court order and the arrangements being made to notify the public of the closure of the Dededo Transfer Station.

Alexandra Taitano asked David Manning to clarify what it means about the receiver withholding the debt service payments to the Government of Guam. David Manning informed Alexandra Taitano that the court order has allowed this as a condition because the Government of Guam has refused to fund the closure which is a requirement of the consent decree.

**VI. Open Discussion**

None.

**VII. Public Forum**

None.

**VIII. Next Meeting**

The next meeting will be held on May 13, 2015 at the Governor's office in the small conference room at 11am.

**IX. Adjourn**

Motion to adjourn the meeting was made by Alexandra Taitano. Motion Seconded by Joseph Duenas. Motion was passed. Meeting was adjourned at 12:23pm.